

Price List

**FULL-SERVE COPY SERVICES**

Let our trained Copy & Print Centre Associates complete your project for you.

Print brochures, flyers, presentations and more. Want your presentations to stand out? Get noticed—Print in colour!

COLOUR COPYING AND PRINTING	LETTER (8.5" X 11")		LEGAL (8.5" X 14")		LEDGER (11" X 17")	
	1 HR. EXPRESS	STANDARD	1 HR. EXPRESS	STANDARD	1 HR. EXPRESS	STANDARD
1 - 2,999.....	51¢ ea.	39¢ ea.	77¢ ea.	59¢ ea.	\$1.16 ea.	89¢ ea.
3,000 - 4,999.....	38¢ ea.	29¢ ea.	51¢ ea.	39¢ ea.	90¢ ea.	69¢ ea.
5,000 - 7,999.....	31¢ ea.	24¢ ea.	38¢ ea.	29¢ ea.	77¢ ea.	59¢ ea.
8,000+.....	25¢ ea.	19¢ ea.	31¢ ea.	24¢ ea.	70¢ ea.	54¢ ea.

Printed on 28 lb, 98-bright white paper.

BLACK & WHITE COPYING AND PRINTING	LETTER (8.5" X 11")		LEGAL (8.5" X 14")		LEDGER (11" X 17")	
	1 HR. EXPRESS	STANDARD	1 HR. EXPRESS	STANDARD	1 HR. EXPRESS	STANDARD
1 - 99.....	13¢ ea.	10¢ ea.	14¢ ea.	11¢ ea.	22¢ ea.	17¢ ea.
100 - 499.....	10¢ ea.	8¢ ea.	12¢ ea.	9¢ ea.	18¢ ea.	14¢ ea.
500 - 999.....	8¢ ea.	6¢ ea.	9¢ ea.	7¢ ea.	14¢ ea.	11¢ ea.
1,000 - 9,999.....	6¢ ea.	5¢ ea.	8¢ ea.	6¢ ea.	12¢ ea.	9¢ ea.
10,000 - 19,999.....	5¢ ea.	4¢ ea.	7¢ ea.	5¢ ea.	8¢ ea.	6¢ ea.
20,000+.....	4¢ ea.	3¢ ea.	5¢ ea.	4¢ ea.	7¢ ea.	5¢ ea.

Printed on 20 lb, 96-bright white paper.

RICH BLACK COPYING & PRINTING	LETTER (8.5" X 11")		LEGAL (8.5" X 14")		LEDGER (11" X 17")	
	1 HR. EXPRESS	STANDARD	1 HR. EXPRESS	STANDARD	1 HR. EXPRESS	STANDARD
1 - 2,999.....	38¢ ea.	29¢ ea.	51¢ ea.	39¢ ea.	64¢ ea.	49¢ ea.
3,000+.....	25¢ ea.	19¢ ea.	38¢ ea.	29¢ ea.	51¢ ea.	39¢ ea.

Printed on 28 lb, 98-bright white paper.

SELF-SERVE COPY & PRINT SERVICES

Self-serve copying makes it fast and easy to get your copies done.

	LETTER (8.5" X 11")	LEGAL (8.5" X 14")	LEDGER (11" X 17")
Colour self-serve.....	39¢ ea.	39¢ ea.	89¢ ea.
B&W self-serve.....	8¢ ea.	8¢ ea.	12¢ ea.

Self-serve copies are printed on 20 lb, 92-bright white paper.

Price list subject to change without notice. Payment is required when order is placed. Please note that all full-serve copy services, finishing services and wide-format printing services are subject to a total document service charge (add \$2.00 for standard orders, \$3.00 for express orders).

FINISHING SERVICES

Why stop at copies? There are dozens of ways we can turn your projects into professional-looking presentations.

LAMINATION SERVICES

	1 HR. EXPRESS	STANDARD
Standard letter-size lamination (5 mil).....	\$2.59 ea.	\$1.99 ea.
Standard legal-size lamination (5 mil).....	\$3.24 ea.	\$2.49 ea.
Standard ledger-size lamination (3 mil).....	\$3.89 ea.	\$2.99 ea.
Premium letter-size lamination (10 mil).....	\$3.50 ea.	\$2.69 ea.
Premium legal-size lamination (10 mil).....	\$4.54 ea.	\$3.49 ea.
Premium ledger-size lamination (10 mil).....	\$5.84 ea.	\$4.49 ea.
Business card-size lamination.....	\$1.29 ea.	99¢ ea.
Luggage tag-size lamination.....	\$1.29 ea.	99¢ ea.
*Wide-format lamination (per sq. ft).....	\$3.89 ea.	\$2.99 ea.
*Foam core mounting (per sq. ft).....	\$7.79 ea.	\$5.99 ea.

BINDING SERVICES

Choose from a selection of spine colours

	1 - 20 UNITS		21+ UNITS	
	1 HR. EXPRESS	STANDARD	1 HR. EXPRESS	STANDARD
Cerlox letter-size ≤ 1"	\$5.19 ea.	\$3.99 ea.	\$4.54 ea.	\$3.49 ea.
Cerlox letter-size > 1"	\$7.79 ea.	\$5.99 ea.	\$6.49 ea.	\$4.99 ea.
Cerlox legal-size	\$6.88 ea.	\$5.29 ea.	\$5.58 ea.	\$4.29 ea.
*Coil letter-size ≤ 16mm	\$6.49 ea.	\$4.99 ea.	\$5.84 ea.	\$4.49 ea.
*Coil letter-size > 16mm	\$7.79 ea.	\$5.99 ea.	\$7.14 ea.	\$5.49 ea.
Softcover wireless ≤ 1"	\$4.93 ea.	\$3.79 ea.	\$4.28 ea.	\$3.29 ea.
Softcover wireless > 1"	\$7.79 ea.	\$5.99 ea.	\$7.14 ea.	\$5.49 ea.
*Hardcover wireless (any size)	\$23.39 ea./Express		\$17.99 ea./Standard	

WIDE-FORMAT POSTER PRINTING

Make it BIG! Create a poster or make banners and signs.

24" Lite banner stand.....		\$99.99 ea.
	1 HR. EXPRESS	STANDARD
18" x 24".....	\$19.49 ea.	\$14.99 ea.
20" x 30".....	\$25.99 ea.	\$19.99 ea.
24" x 36".....	\$38.99 ea.	\$29.99 ea.
22" x 79".....	\$94.89 ea.	\$72.99 ea.
*Custom sizes up to 60" x 100'.....	\$7.79/sq ft	\$5.99/sq ft
*B&W blueprint/engineering print (1-19).....	64¢/sq ft	49¢/sq ft
*B&W blueprint/engineering print (20+).....	51¢/sq ft	39¢/sq ft

*Not available in all locations.

ADDITIONAL SERVICES

<i>Need something extra? We've got you covered.</i>	1 HR. EXPRESS	STANDARD
Save to USB.....	\$3.90	\$3.00
CD/DVD burn (disk included).....	\$3.90 ea.	\$3.00 ea.
All misc. labour (increments of 15 min).....	\$19.50	\$15.00
*Manual binder handling (per binder).....	\$19.50	\$15.00
*Manual bulk handling - 1/2 box.....	\$78.00	\$60.00
*Manual bulk handling - 1 box.....	\$156.00	\$120.00

*A handling charge may be applied to orders requiring additional prep work prior to printing/copying (e.g. staple removal, oversized, etc. Check with an associate for more details).

SPECIALTY PAPER

<i>Choose from a variety of paper selections, including resume, glossy and transparency.</i>	STANDARD
3-hole punch (20 lb letter).....	1c/sheet
Recycled paper, 30% PCW (letter).....	5c/sheet
Pastel paper (letter).....	2c/sheet
Neon paper (letter).....	3c/sheet
B&W transparencies (letter).....	\$1.00/sheet
Colour transparencies (letter).....	\$2.49/sheet
Pastel card stock (letter).....	5c/sheet
*Neon card stock (letter).....	6c/sheet
Resume paper (letter).....	10c/sheet
Cover gloss (letter).....	20c/sheet
*Letter-size tabs (per 5 tabs).....	75c/blank \$1.50 B&W print \$2.99 Colour print
Pastel paper (legal).....	3c/sheet
*Pastel paper (ledger).....	7c/sheet
Cover gloss (ledger).....	40c/sheet
*White heavy-weight (100 lb ledger).....	50c/sheet

BASIC FINISHING SERVICES

<i>Why stop at copies? There are dozens of ways we can turn your projects into professional-looking presentations.</i>	1 HR. EXPRESS - LETTER	STANDARD - LETTER
Machine stapling.....	3c	2c
Machine folding (per page).....	3c	2c
*Drilling (per sheet, up to 3 holes).....	3c	2c
Booklet-making.....	33c ea.	25c ea.
Bulk cutting (flat fee for cuts/trims after 1st 10 sheets)	\$1.30	\$1.00

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CUSTOM PRINTING SERVICES

Tools that move your business! Business cards, letterhead, cheques, stamps and more. Choose from dozens of templates and logos to choose from or bring us your own.

BUSINESS CARDS - We've got ready-made design templates to choose from. Got an idea of your own? Let our design team create a business card for you.

	STANDARD
B&W template business cards.....	from \$22.99/per 250
Colour template business cards.....	from \$49.99/per 250
Custom business cards.....	from \$20.00 extra

LETTERHEAD, ENVELOPES, CHEQUES AND FORMS - Invoices. Packing slips. Labels. Cheques. Your business runs on this stuff. We're ready to help you!

	STANDARD
Custom letterhead.....	from \$91.95/per 500
Custom envelopes.....	from \$161.95/per 500
Labels.....	from \$63.95/per 250
Invoices and statements.....	from \$66.95/per 250
Business cheques.....	from \$92.95/per 100

CUSTOM STAMPS - Why write it when you can stamp it? Address stamps, logo stamps, signature stamps.

	STANDARD
Rubber stamps.....	from \$7.98 ea.
Self-inking stamps.....	from \$12.13 ea.
Pre-inking stamps - Made right in store!.....	from \$27.45 ea.
Date stampers.....	from \$26.56 ea.
Embossers.....	from \$44.78 ea.

SIGNS, BANNERS AND BADGES

	STANDARD
Custom signs.....	from \$25.63 ea.
Magnetic signs.....	from \$51.28 ea.
Banners.....	from \$102.54 ea.
Brass and aluminum.....	from \$25.90 ea.

FAX SERVICES

	STANDARD
Local transmission.....	99c/page
Long-distance transmission.....	\$1.49/page
International transmission.....	\$5.99/page

